SMT201 Group 5

Meeting Minutes  
02 November 2023

**Opening**  
Meeting was called on 2 Novermber 2023 at 1000hrs at SCIS1 Meeting Room 4-3 by Seah Chi Hao.

**Present**  
Seah Chi Hao  
Lim Zi Yuan Wilfred  
Marcus Tan  
Kam Tin Seong, Professor (1000hrs-1100hrs)

**Absent**  
*None*

**Approval of Agenda**The agenda was unanimously approved as distributed.

**Approval of Minutes**The minutes of the previous meeting were unanimously approved as distributed.

**Business from the Previous Meeting**

Do up final GIS analysis based on methodology:  
Finalise GIS analysis for project poster map.

Adding accessibility to airport:  
Wilfred suggested adding accessibility to airport to consider resources aid to evacuation centre. The team discussed and decided to pass on the idea as resources aid is usually transported through helicopter which does not require an airport.

**New Business**  
Work on poster:  
Continue generating maps for poster and designing of poster.

Touch-up on QGIS maps:  
Do data cleaning and tidy up of QGIS map and improve visualisation of data.

Ran through QGIS findings with prof.:  
Show prof our QGIS findings and ask about OpenAerialMap Satellite image issue, turn out to be rendering issue. Prof has no issue with our QGIS findings and suggested exploring different ways of visualising data before finalising on one.

**Additions to the Agenda**

Look into different ways of visualising data by next meeting:  
Try out different ways of visualising data by overlaying and merging layers and comparing the results and determine which form of data visualisation is the best for showing our findings.

Splitting of task:  
To improve efficiency, we spilt the task on hand. Chi Hao would work on QGIS related analysis and generating maps needed for poster. Marcus would be in-charge of the layout of the poster and Wilfred would be in-charge of the overall aesthetics of the Poster.

**Agenda for Next Meeting**  
Finalise Poster Layout:  
Finalising the whole layout of the poster and start inputting the maps and analysis into the poster.

**Adjournment**  
Meeting was adjourned at 1500hrs by Lim Zi Yuan Wilfred. The next meeting will be on 06 November 2023, 1900hrs at SMU.

**Minutes submitted by:** Seah Chi Hao

**Approved by:** All members